

17th January 2025

Dear Parents / Carers

Year 11 Prom

We are writing to you to inform you about our plans for Prom 2024. The Suthers School prom is on **Friday 4th July 2025 at Newark Showground**. This is a fantastic opportunity for students to celebrate with their friends and teachers before they embark on the next stage of their journey into adulthood.

Details of the prom:

Venue: Newark Showground, Lincoln Road, Newark, NG24 2NY

Time: 19.00-22.00 (Arrival to begin from 18.30)

Dress code: Formal attire

Total Cost: £37.50 per ticket (This will be payable through Parent Pay)

Ticket reservations can be made by returning the attached slip to Mrs Redmond / Reception team. The cost of each ticket includes a buffet-style meal, disco and entertainment, as well as awards on the night. We have also been able to secure an official photographer for the evening. All pupils have been informed that this is a formal event, and that formal dress is compulsory.

A **deposit of £20 via Parent Pay is required before Friday 14th February 2025** as we must secure the venue booking by that date. **Full Payments are to be made by Friday 4th April 2025**, and we can offer an installment option if required. If you have any problems with this or your username and password, please contact our reception team who will be happy to help. If your child is eligible for Pupil Premium funding, additional information will be available when you access Parent Pay.

We have made it clear to students that attending the prom is a privilege with a lot of effort put into ensuring it is enjoyable and memorable for all, therefore it will be by invitation only. There are criteria for students to be invited to attend; namely students must demonstrate positive behaviour and good attendance and punctuality to lessons in line with the Suthers Way. The final decision as to who attends will be made at the discretion of the Senior Leadership Team.

Should your son/daughter wish to attend the Prom, please complete and return the attached consent slip by Friday 14th February with confirmation the deposit has been paid. Reservations will not be accepted without a signed consent slip.
Yours faithfully

Mrs Redmond

Student Name _____

Tutor Group _____

I would like my son/daughter to attend the Year 11 Prom.

I accept full responsibility for my son/daughter and agree to be available to collect them from the event should it be necessary.

My contact number is _____

I accept full responsibility for my son/daughter's travel arrangements to and from the event.

Deposit Payment of £20 to be paid by 14.2.25 :

Parent Pay

Parent/Contact Name _____

Signed



Date _____