



14 November 2017

Dear Parents

Progress Report 1

I am pleased to enclose a copy of your child's first Progress Report and would like to take this opportunity to provide you with a brief explanation of how this and future Progress Checks will work.

Firstly, I would encourage you to read the enclosed documents carefully, including our 'Monitoring your Child's Progress' guide and our 'Approach to Learning – Our Expectations Explained' overview which should help you to navigate the report, understand the terminology and familiarise yourself with the format.

As you will see, we have reported on 3 key aspects in relation to each of the subjects studied in Year 7. This includes Approach to Learning (AtoL) on a scale of 1-4 where 1=outstanding, 2 =good, 3=improvement required and 4=cause for concern. It is vitally important that students recognise the importance of a positive Approach to Learning and that each aspect (effort, behaviour and independent study) is equally weighted.

Once a Progress Report has been issued, Form Tutors will arrange 1-1 and small group mentoring meetings with students to review progress, areas for development and set targets (where applicable). Form Tutors will also support your child in completing their own 'My Progress Tracker' which is included in the Student Planner and is designed to help them keep a record of attainment and progress in each of their subjects throughout the year.

As parents, you will receive at least 3 Progress Reports a year, including one full report which will include comments from all subject teachers identifying specific areas for improvement. Following this first Progress Report, you will also receive details of our first Parents' Evening taking place later this term which will give you an opportunity to learn more about how we measure and monitor progress as well as a chance to make an appointment to meet with your child's Form Tutor.

Yours sincerely,

Mr Andrew Pettit
Head of School