



9 September 2019

Dear Parents

School Bus 2019-2020

I am writing to advise that your child will soon be issued with their school bus pass. As you will be aware, this will be issued free of charge whilst we remain based in Bingham.

When students receive their pass, they will be required to present their pass to the driver for every journey and it is their responsibility to keep the pass safe. The cost of replacement for lost or damaged passes has been set at £5 for this academic year.

Please note that Sharpes now operate three buses for Suthers School students and your child's pass **only entitles them to travel on the specified bus** (S1, S2A or S2B) and that any request to make a change to this (owing to change of permanent address for example) should be made in writing and marked for the attention of Miss Nicole Friend, nfriend@suthersschool.co.uk.

All students have been made aware today of their bus and allocated seat. The seating plan took effect from 9th September. It is imperative that your child sits in their specific seat on all journeys and adheres to the Suthers School Bus Code of Conduct. A copy of the Code of Conduct is included on the next page of this letter for your reference.

Yours faithfully

Mr Jonothan Ubhi
Associate School Leader



The Suthers School Bus Code of Conduct

At The Suthers School, we believe that everyone should be treated with respect and that means we respect other people's property and show consideration for those we meet. We believe that everyone has the right to travel safely and without discrimination.

We are fortunate enough to have a bus to take us to and from school. When we travel on the bus we promise to:

- Board the bus in an orderly manner without pushing or shoving
- Remain seated at all times during the journey with your seatbelt fastened.
- Talk quietly
- Never sing or chant
- Be kind to everyone else on the bus
- Only listen to music or play games using earphones
- Only shout if there is an emergency
- Show good manners and never swear
- Leave the bus in an orderly manner without pushing and shoving

We know that failure to follow the code of conduct outlined above may result in a permanent ban from travelling on the school bus and our bus pass being revoked.